

**Amendments to the Memorandum of Association and Rules & Regulations of  
AISCCON**

**Regn. No. MAH 302 / 03 / Thane under Societies Regn. Act. 1860**

**Regn. No. F / 11854 / Thane under Bombay Public Trust Act 1950**

**Part I : Memorandum of Association:**

4. A. Vision: add: To be the collective voice of deserving senior citizens; economically deprived; earning livelihood as compulsion until life transition, unorganised sectors, marginalised sections for collective good and unlocking the potential of healthy, economically secured, learned seniors for giving back to the society.

4.B.XVI : add: The funds collected for specific programs / projects such as CSR Grants and any other avenues from India / abroad shall not be diverted and is to be spent for that exclusively.

**Part II Rules and Regulations of Confederation:**

2. Membership: Bottom Note to modified as : Where more than one Association of senior citizens in the State wishes to be an independent member of AISCCON, it shall be allowed for the territory / domain of its operations. This however shall be subject to the consent from the existing registered Federation of that State; if already an affiliate of AISCCON. Prima facie the objective is to enlarge the membership base of AISCCON with vision of outreach to 10 million members by 2050. Associations and / or a group of Clubs / Forums / Associations having less than 1000 members should not be affiliated.

7. Composition of Central Council: (To be replaced as follows:)

The central council shall be a dynamic composition for each term. It shall be formed based on the following three baselines:

1. Each Association / Federation shall have 2 central council members (one male and one female) from their head office location.
2. Each Association / Federations can have upto 5 central council members based on elderly population of their State / Districts of operations. First 2 million (1), adding one for each subsequent 2 million and maximum going upto 5 Central Council members for State having elderly population of 10 million or more.
3. Each Association / Federation shall be categorised in one of the four Tiers. Tier I : having more than 1 lakh members, Tier II having 50001 to 1 lakh members, Tier III having 20001 to 50,000 members and Tier IV having upto 20,000 members. The allocation of central council members shall be 2 for Tier IV, 4 for Tier III, 6 for Tier II and 8 for Tier 1.

With above baseline; a Federation can have upto 15 Central Council members maximum per State (In case number of Associations & Federation are more the number per State shall be limited by proportionately reducing the allocations) and minimum of 5 Central Council Members. The total number of central council members shall emerge based on the actual number of affiliates prevailing in each term of Executive Council.

The number of central council thus arrived be say X. Thereafter 20% of X shall be allocated to the patron categories for onboarding on central council. This would be say figure Y. And upto 10% of figure X shall be for the institutional members with cap of maximum 2 members per institution and balance can be utilised for co-opting the eminent personalities from the Society. The co-opted members shall however not be permitted to contest the elections for becoming part of executive committee. Say this figure is Z.

The total of X plus Y plus Z would be the size of central council for a particular term. This figure is likely to vary between 200 to maximum 500. The executive committee shall be limited to 10% of number of central council; elected through one election process, which should ensure representation of all States and Union Territories.

Clause No. 7 (c) and (d) remains as it is.

Replace clause 12 as follows:

### **Roles & Responsibilities:**

Central Council Members : (i) 6 or more visits per year to SCAs of districts / towns / Talukas / Villages - apprise them of senior citizens rights, avenues of existing facilities offered by the Government schemes, helpline, police, welfare, tribunal and more... (ii) encourage the talents to come forward and inform them of the possibilities like livelihood projects, active ageing and more (iii) seek articles and contribute in the local functions / meetings / conferences by extending the services (iv) work for disseminating information about AISCCON's vision / mission, Newsletter contents and related developments (v) For intergenerational equity nurture social fabric for collective good and enhance the stature of AISCCON at grassroots level. (vi) training in digital literacy and the inherent risk.

Joint Secretaries - (i) Assign the tasks to the Central Council Members on monthly program basis (ii) Get involved in the activities of Central Council Members with 3 or more visits per year to SCAs of districts / towns / talukas / villages (iii) Promote membership drive, seek funding for AISCCON's activities that includes for sustaining the field visits expenditures ; wherever solicited. (iv) Implement the directives as they come from the regional Vice Presidents / Secretaries.

Secretaries - (I) Translate the plan as given by the Vice President in action plan to be implemented by Jt. Secretaries / Central Council Members (ii) Prepare the budget proposals / funding prospects reports and submit to the Vice President. (iii) Approve the expenditure bills of the Jt. Secretaries / Central Council members for payment by AISCCON. (iv) Prepare a monthly report of activities undertaken and send it to the Vice President

Vice President - (I) Overall surveillance supervision of all the activities in their respective region (ii) Track of expenditures / funding support (iii) Encourage for more local activities (iv) Organise at least 2 meetings every year with AISCCON's HQ presence in the State. (V) Organise at least 1 meeting every year for intermingling with other States.

Sr. Vice Presents: One each for administrative functions at Head Office, liaison with Government in Delhi and public relations / coordination with all the affiliates.

Trail Brazers - (I) Overall surveillance of national wide activities of AISCCON (ii) Provide inputs / guidance for qualitative and quantitative improvements (iii) Hold at least one meeting per year with President / Vice President / Secretary General (iv) Get involved in efforts for raising AISCCON's stature at National / International level (v) Act as a think tank for collective good of senior citizens. The trail brazers to be inducted after ascertaining their consent for continuing offering honorary services.

President / Secretary General - All the administrative functions and ensuring cordial relations. President / Secretary General will be guided and directed by the Executive Committee.

Finance Secretary - All the matters for sound financial management, audit, annual report and additional fund collection strategy, etc.,

The Central Council shall administer the affairs of the Confederation in accordance with the Memorandum of Association and the rules and regulations. The decisions of central council shall be binding and to be implemented by all the affiliates of AISCCON in the spirit of its vision and mission.

The Annual General Meeting of the Central Council shall be held six months prior to end of financial year i.e. by 30th September each year.

Clause No. 13 to be replaced as:

Executive Committee:

Through the democratic election process; executive committee shall be elected from the central council members. The following is the broad configuration:

President 1, ~~Sr. Vice Presidents~~ Working Presidents (3), Vice Presidents (4), Secretary General (1), Secretary Organisation (1), Secretary - Finance (1), Addl Secretary-Finance (1) plus 4 secretaries and 4 jt. Secretaries. Total of 20. This figure shall be increased depending the number of affiliates, their membership and elderly population of the concerned State. The election shall be conducted as per the election process attached with this manual.

One new clause to be added:

**General:**

1. The dignitaries who have served AISCCON in the past on respectable posts shall be offered to join as honorary advisory think tank for seeking their guidance from time to time by the prevailing executive committee.
2. Efforts shall be made to enhance the presence in the Governance system and recognitions for AISCCON in national and State levels.
3. Endeavour shall be to hold AGM in HQ and other conferences / meetings in various States where the Federations / Associations come forward to host.
4. Emphasis shall be to promote rights of senior citizens as envisaged by the United Nations and Government of India.
5. Formation of trail-blazers committee for steering the EC and watching activities progress including the feedback from affiliates to ensure synergy and cordial coexistence for collective good
6. Aim at improving the inclusiveness and intermingling amongst affiliates
7. Make concerted efforts to raise the stature of AISCCON at National and International level.
8. Have a mechanism for conveying samvedanayein for the office bearers attaining life transition.
9. FESCOM did seed implantation support to AISCCON, now the tree has grown to function spreading wings in all the States of India harnessing collective intelligence.
10. Each outgoing Executive Committee Member is expected to summarise achievements of his tenure and the recommendations and submit to the incoming Executive Committee President and convenor of Trail Brazers group.
11. Women should be represented in each state, and a separate women's wing should be formed at the national level with at least 2 women from each state unit. At least 8 women representatives should be appointed as Women Ministers and be part of the National Executive.
12. The EC members should visit Federations at least twice in a year and encourage. The State federations should invite district people as well and have a good gatherings of say about 100 or more with this the membership shall also increase. We should motivate recently retired people so that fresh energy gets into.

13. Harness in-house talents of affiliates for cultural and all other programs of AISCCON and also for taking up innovative steps for seeking grants / raising funds etc.,.

(Model election rules for guidance to be replaced as follows:

#### **Election Process:**

1. The elections are to be conducted upholding the democratic principles.
2. Election officers and all those involved in conducting the election process are to perform under no-conflict of interest situation and in an impartial manner.
3. Single election process with ballots is foreseen for the distributed central council.
4. The objective of election is to attain representation of all affiliates in the executive committee for conducting the AISCCON's activities over 3 years term.
5. The Central Council is to be framed through the concept of equitable representation as the steering body of AISCCON. Executive Committee shall be elected from these Central Council Members.

#### **Rules & Regulations:**

##### **Preparatory Phase:**

1. The ongoing Executive Committee shall engage an outside agency and / or nominate in the month of March of the election year, a Returning officer and an Additional Returning officer with their prior consent. They are required to be members of an affiliated Federation / Association and / or drawn from another "not for profit" entity on payment of honorarium for rendering the services for conducting the entire election process. These officials can neither contest elections, nor propose / second any candidate and shall work with no conflict of interest situation in an impartial manner.
2. The Returning officer & Additional Returning officer shall be briefed about the contents / contour of the election for AISCCON. Primarily the first step would be to calculate the number of central council members to be allocated to each affiliated Federations / Associations for their nomination. The Federations and Associations shall be also be explained the process of nomination by them.
3. First step is to calculate the total number of Central Council identified for allocation to the affiliated Associations / Federations. 20% of that number of seats for Central Council shall be allocated to the ongoing executive committee for nomination of central council members from all the patrons categories. The process of allocation from various categories of Patrons shall be decided by the executive committee. Thereafter upto 10% of the total number of Central Council Members of Federations / Association shall be allocated for affiliated organisations with no more than 2 seats of Central Council per affiliated organisation. With that the complete number of Central Council Members shall be arrived which will have 70% representation from Federations / Associations, 20% from Patrons categories and upto 10% from the

affiliated organisations. The vacant seats from the quota of 10% for affiliated organisations shall be filled in by co-opting willing eminent personalities from the society based on the recommendations of the ongoing executive committee.

4. The Returning Officer shall work out the complete election schedule, prepare the format for nomination of central council members by Federations / Associations / ongoing Executive Committee and circulate in the first week of April. All concerned shall be requested to complete the nomination process by Middle of May. Thereafter the Returning Officer shall consolidate all the nominations, organise the total list of central council members from all the four categories namely Federations, Associations, Patrons and organisations. Thereafter plan for the development of election programme.
5. The nominations for contesting the elections for all the posts shall be invited during first fortnight of June and withdrawal etc., process to be completed by end of June. The election through ballot process to be completed by end of July. The results shall be announced in first week of August and a transition meeting shall be organised between the ongoing executive committee and upcoming executive committee in presence of trail brazers.

#### **Rules:**

1. Number of central council for each State: Federations / Associations can nominate two (One male and one female) from their headquarter plus one central council member per 20 lakh elderly population of the State or number of districts that the Association is operating. Below 20 lakhs elderly populated State will have a minimum of one Central Council Member. This shall be maximum upto 5 central council members i.e. 5th one for one crore & above elderly in the entire State. In addition to this all associations / federations shall be categories in four tiers - Tier I having members above 1 lakh, Tier II having members between 50,001 to 1 lakh and Tier III having members between 20,001 to 50,000 and Tier IV all having members upto 20,000 Tier IV will get allocation of 2 Central Council Members, Tier III 4, Tier II 6 and Tier I will have 8 central council Members. The maximum number of central council members for a State Federation shall be 15 and minimum the State will have 5. Based on these rules the Returning officer shall make the allocations of central council members for all the affiliated Federations / Associations and seek their nominations. The nomination of first two and based on their respective Tier can be be from Head quarter of Federation / Association. The nomination based on the elderly population upto 5 need to come from locations of Federations / Association other than their Head Office. Upon receipt of the all the nominations the Returning officer shall work out the total number of Central Council to be drawn from Federations / Associations. This could be figure X.
2. Thereafter 15% of figure X shall be allocated to the ongoing executive committee to nominate the central council members from patrons categories. The Executive Committee shall be framing own wisdom to draw from various categories of patrons

and submit the total list of central council members under this domain. This could be Figure Y.

3. Thereafter upto 15% of figure X shall be for drawing 2 persons each from each affiliated organisation as central council members. If this fills all vacancies than fine. If gets overloaded than draw 1 person per organisation. If falls vacant seats than the Trail Brazers shall be requested to consider drawing eminent personalities from society to act as Central Council members but these shall not be having rights to contest the elections. This list could be figure Z
4. The entire above exercise shall culminate into formation of a central council of  $X+Y+Z$  in the range of generally between 200 to 500 members depending upon the number of ongoing affiliates of AISCCON, population of elderly in the States of operations, patrons, organisations and select co-option of eminent personalities. The Returning officer shall then arrive at a total seats availability for organising the election of executive committee. The Executive Committee shall be constituted for 10% of the total central council members for a particular term that could be a minimum of 20 to going upto 50 executive committee members.
5. The Executive Committee shall have one President, Three Working Presidents (one for administrative activities in HQ, one for liaison with Government in Delhi and one for public relations, coordination with all affiliates), four regional vice presidents, Secretary General, Chairman News Council, Secretary Organisation plus nine or more other posts designated as four Secretaries / five Joint Secretaries. The number of vice presidents, secretaries and joint secretaries shall increase beyond 20 depending upon the total number of seats availability for the executive committee and giving representation to all states.
6. The nomination for contesting on various posts shall be invited from all the Central Council Members in the prescribed format. The nomination received shall be scrutinised by the Returning officers and the final list of eligible candidates shall be announced on digital platform and the notice boards of AISCCON at its head office and offices of all its affiliates. No one can continue in the same position for more than two terms.
7. The eligible candidates after announcement of entire list of contestants shall be given seven days time to take a decision on withdrawal of candidature. Thereafter the final list shall be published on digital platform and notice boards of AISCCON at its head office in Navi Mumbai and its affiliates.
8. Returning officer shall wait for another 7 days for any complaints against the final published list of candidates contesting for the next executive committee and undertake redressal measures as considered prudent. Thereafter the ballot papers shall be sent out to all the central council members along with a self addressed stamped envelope and the instructions for voting. The central council members shall have to return their ballot paper in the self addressed envelope else it will not be considered as a valid vote. The filled in ballot papers can be deposited in person at AISCCON HQ or sent by registered post / speed post / courier services upto one day prior to the schedule date of counting. Digital voting system can also be considered.

9. The ballot papers shall be opened on a scheduled date at AISCCON HQ in presence of the interested contestants and / or their designated representatives. The names of designated representatives shall be notified to the Returning Officer in advance. The returning officer shall keep the record of total number of self addressed envelopes sent out and received upto one day prior to the date of counting. The ballot papers received on the date of counting shall not be entertained in the counting process. The counting shall be done and the returning officer shall keep a record of declaring any ballot as invalid with his signature and keep them separately.
10. The returning officer shall announce the final outcome of election process to the representative present on completion of the counting and thereafter submit a report to the ongoing President and Secretary General duly signed by him and additional returning officer covering the following details:
  - Number of ballot papers issued matching with total number of central council members
  - Number of ballot papers received until one day prior to the date of counting of votes.
  - Number of ballot papers declared invalid along with brief reasons thereof.
  - Number of ballot papers received after the due date i.e. one day prior to the schedule for date of counting.
  - Number of Votes cast and the name of winner against each post. Details of number of votes received by losers against each post.
  - Number of unused ballot papers / un-responded ballot papers.

`All records pertaining to the election shall be carefully preserved by the newly elected Secretary General for a period of 3 (three) months and destroyed thereafter. However, if the results of the elections are disputed, these records shall be preserved until final outcome of the dispute is arrived. After completion of the election proceedings; the new executive committee shall examine the results and find out whether any State having affiliate as Federation or Association has been left out in the Executive Committee. In that case the President elect shall make a written request to the President of the concerned Federation / Association to nominate one person who would be designated as joint Secretary. Only those Associations / Federations who have fielded member to contest at least one post of EC in the election proceedings; and did not win a single post; shall be given this opportunity of joint secretary. The immediate past President and Secretary General shall be ex-officio members of the Executive Committee. The Chairman & Chief Editor of News Council shall be invitees in the Executive Committee meetings. The ongoing Executive Committee shall be given farewell by the upcoming Executive Committee and appreciate the efforts of Returning officers and others who contributed in the successful conduct of the complete election process. The new EC shall hold a meeting with the trail brazers for seeking their guidance prior to holding their first meeting. The overall time schedule for the process shall be six months i.e. March to August in the election year. During this six months period, the existing executive committee shall refrain from taking any policy decisions and / or nominating any persons



on vacant posts or advisory committees. Only the decisions taken prior to March can be ratified in the EC meetings and approval of prevailing Central Council can be processed.

Submitted for and on behalf of the Constitution Amendment Committee.

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